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Duration: 1 Day

### Course Overview and Objectives

In today's business world, you have to have financial savvy! Strong financial management is crucial to the success of a business and every manager is accountable for the bottom line! All managers need to know how to justify a budget request, quantify their contributions and identify profit drains immediately.

This workshop for non-financial managers will familiarise you with the key concepts of finance and accounting and help you prepare and manage budgets with confidence.

## Finance for Non-Financial Managers

Module 1: Overview of Financial Management

Module 2: Understanding of Financial Statements

Module 3: Analysis and interpretation of Financial Statement

Module 4: Budgeting Process

Module 5: Forms of Financing

Module 6: Capital Budgeting and Managing Working Capital

SAQA US ID: 252040 - Manage the finances of a unit

SAQA US ID: 242810 - Manage Expenditure against a budget